15th August 2018

Dear

**Re: Competence to perform high vigilance scrutiny procedures for the treatment of stress incontinence.**

Thank you for coming to the meeting on 1st August 2018 to discuss the above issue. I can confirm the xxxxxx NHS Foundation Trust considers you competent to perform the above procedures on the following basis that was discussed.

You have

* + 1. been appropriately trained
		2. actively maintained your skills
		3. a record of their practice of the procedure, follow-up, and documented complications including mesh/tape removals
		4. recorded every procedure on the specialty database (BSUG) and confirmed this in writing.

This was evidenced on the following basis

Appropriate training

1. You are a senior consultant active in training and assessing trainees as competent to perform these procedures and can be considered de facto to be evidenced as trained.

Actively maintained skills

1. You presented a record of the number of procedures performed in your logbook.
2. You confirmed that you have participated in annual appraisal.
3. You presented evidence of your CPD including the subspecialty area in question.
4. You presented records of your MDT meetings which is only quorate with your attendance.

Record of their practice of the procedure, follow-up, and documented complications including mesh/tape removals (iii)

1. You presented your record of relevant procedures and of other procedures involving generic skills pertinent to the surgery in question.
2. You agreed that significant complications will be discussed at MDT meetings.
3. You agreed that you will submit 3-monthly returns to the Responsible Officer starting on 1st September 2018.

Yours sincerely

For Medical Director