

BSUG ROBOTIC SPECIAL INTEREST GROUP: TERMS OF REFERENCE

AIMS & OBJECTIVES:

- To promote interest in Robotics in urogynaecology in the UK
- To promote a positive environment for training in Robotics among members of the BSUG
- To provide expert opinion on training matters to the main BSUG Training Committee when requested or indicated.
- To provide support to the RCOG and GMC in developing curriculum and modules for training related to Robotics in Urogynaecology.

ROLES & RESPONSIBILITIES:

- Liaise with the BSUG Meetings Committee to help organise Robotic sessions at ASM and Surgical Masterclass.
- To facilitate uptake of Robotic training in Urogynaecology.

SPECIAL INTEREST GROUP (SIG) DETAILS:

- SIG will have a Chair, elected or nominated by the members of the SIG.
- The Chair will serve a term of 3 years, which may be extended for another 3 years maximum.
- The chair should have direct training experience in Robotics.
- The chair will:
 - Endeavour to ensure that the SIG fulfils its aims;
 - organise at least two SIG meeting per year;
 - ensure minutes of meetings are kept.
- The SIG meeting will be quorate if a minimum of 5 members of the SIG are in attendance.
- The SIG should have between 5 and 12 members. At least one of these should be a trainee member (ideally subspecialty trainee).
- All BSUG members are eligible for the SIG.
- Members are appointed by the Chair, in consultation with existing members.
- Members will be removed if they do not attend SIG meetings or contribute to the work of the SIG.
- Members will serve a 3 year term, with the option of a second term if no new members are willing to stand.
- A 3 month notice is requested for members leaving the SIG.

REPORTING PROCESS

SIG members will report to the Chair.

The Chair of the SIG will report to BSUG Executive committee.

The responsibilities of the SIG members, including the Chair, include communication and liaison with the Executive committee and other BSUG subcommittees as appropriate for the performance of their duties.

MEETINGS

Robotic SIG meetings will be held two or three times a year by teleconference or electronically via teleconferencing platforms, as well as face-to-face during the BSUG Annual Meeting. Members who do not participate in at least one meeting/teleconference during the year will be asked to stand down.